



6101 Nowata Road • Bartlesville, OK • 74006 • (918) 333-2422

October 28, 2005

Dear Parent,

Attached you will find a progress report for the course your child enrolled in through Tri County Technology Center's Advanced Academics class. There are three sections of this report that are important.

The first section is the class that your child is enrolled in and will be on their high school transcript. It's in the middle of the page and I have highlighted it for you.

The second section is the percent of course completed. It is at the bottom of the page and I have circled it in blue ink. It will have a number, a forward slash, and 100 (ex. 39 / 100). In this example, it states the student has completed 39% of the class. As of 10-28-05, your child should have approximately 49% of the course completed. They only have until 12-16-05 to complete this course.

The third section is their numerical and letter grade. I have circled it in red. It shows the students grade for the part of the course they have completed.

Please remember, this grade will be on your child's high school transcript. If your child fails this class, then you will be responsible for paying the \$350 course fee. Additionally, your child will not be allowed to enroll in an Advanced Academics course next semester. Due to a lack of high school credit your child may not be able to attend Tri County Technology Center next school year. So it is very important that your child takes this seriously.

Tri County Technology Center has a lab set up for your child to work on their course for an hour every Monday, Wednesday, and Friday. I am also a certified teacher and am available to help your child at any time. Advanced Academics also has teachers available online every day for your child to talk to using email, instant messenger, or by phone.

You can check your child's progress at any time by logging into Advanced Academics website at www.advancedacademics.net. Click on progress report and enter your child's username and password. You may also call me at 331-3266 and I can give you a progress report. If you have any questions, please do not hesitate to call.

Thank you,

Kendall Baker, Instructor
Online Academics/Math